



Haringey Council

Agenda item:

[No.]

Cabinet Procurement Committee

24 March 2011

Report Title: Award of the provision of ICT Data and Voice Structured Cabling Framework Agreement.

Report of **Director of Corporate Resources**

Signed :

Ken Batty for Director of Corporate Resources

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Wards(s) affected: **All**

Report for: Key Decision

1. Purpose of the report

- 1.1 To seek Cabinet Procurement Committee approval to award a framework agreement for the provision of ICT Data and Voice Structured Cabling for Haringey Council buildings

2. Introduction by Cabinet Member

- 2.1 This report recommends the award of a framework agreement to three contractors for the provision of ICT Data and Voice Structured Cabling.
- 2.2 The Council procures structured cabling to support moves, alterations, refurbishments, changes to workspace and new builds in the Borough's schools and other accommodation. Without structured cabling internet and telephone connectivity would not be possible and officers would not be able to perform their duties fully.
- 2.3 This framework agreement is needed to ensure qualified suppliers work for the Council to the standards the Council requires. The framework will reduce the time

spent engaging a supplier and the associated officer time as well as securing cost certainty for the duration of the framework.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- Delivering high quality, efficient services.

The provision of a framework for four years for ICT Data and Voice structured cabling will provide a high quality service for the Council. The tendering exercise that has been carried out, demonstrates value for money.

4. Recommendations

- 4.1 That Members approve the award of a four year framework agreement for the provision of ICT Data and Voice structured cabling for Haringey Council buildings to the contractors named in Appendix A - exempt information of this report.

5. Reason for recommendation

- 5.1 ICT Data and Voice structured cabling is used throughout the buildings of Haringey Council.
- 5.2 An ICT Data and Voice structured cabling framework will save on time spent obtaining quotes on simple low value work (typically under £5k) and full tenders on project work.
- 5.3 An ICT Data and Voice structured cabling framework will ensure pricing is consistent throughout the term of the framework agreement.

6. Other options considered

- 6.1 IT Services had previously used Buying Solution's ICT Data and Voice structured cabling framework. IT services only received one bid back and felt that they needed more than one supplier to demonstrate Value for money and competition.

7. Summary

- 7.1 A restricted tender process for the ICT Data and Voice structured cabling Framework Agreement was carried out by placing a contract notice in the Official Journal of the European Union (OJEU), Supply2gov, Competefor and on the Council's website.
- 7.2 There will be 3 companies on the ICT Data and voice structured cabling framework agreement.
- 7.3 A "call off" will be made to the top scoring provider. If this provider cannot deliver for any reason then the second supplier will be chosen and if the second provider cannot deliver, the third supplier will be chosen.
- 7.4 A "mini competition" will be held amongst the three providers if the requirement is not laid down within the pricing schedule of the framework.

7.5 62 suppliers completed the Pre-Qualification Questionnaire (PQQ) of which 50 met the required criteria. Following further selection, the seven highest scorers were invited to the tender stage (ITT).

7.6 Six valid tenders were received and evaluated in line with the criteria set out in the ITT based on 50% quality and 50% price. Details are included in Appendix A Exempt Information of the report.

7.7 The price element was scored by results in an on-line reverse E-auction.

7.8 Company A scored the highest total number of points and are recommended as the main contractor.

7.9 Companies B and C scored the next highest total number of points and are recommended as the two further contractors.

7.10 Regular Contract review meetings will be held with the contractor(s) to monitor performance using feedback from users of the service.

8. Chief Financial Officer Comments

8.1 The Chief Financial Officer has been consulted over the contents of this report and has no additional comments to make.

9. Head of Legal Services Comments

9.1 Corporate Resources Directorate (the Directorate) wishes to award three framework agreements for the provision of ICT Data and Voice Structured Cabling.

9.2 A restricted tender process and an e-auction were followed in accordance with the Public Contracts Regulations 2006.

9.3 The Directorate wishes to award the framework agreements to the three tenderers identified in Appendix A. "Call-offs" will be awarded to the highest scoring supplier, and if they cannot deliver, they will be awarded to the second and third ranking suppliers in that order. Mini-competitions will be held where the requirements have not been specified in the pricing schedules.

9.4 Because of the value of the "call-offs" to be awarded under the framework agreements, the awards must be made by the Procurement Committee in accordance with CSO 11.03.

9.5 The award of these framework agreements is a key decision and as such needs to be included in the Forward Plan in accordance with CSO 4.03. The Directorate has advised the Head of Legal Services that this has taken place.

9.6 The Head of Legal Services confirms that there are no legal reasons preventing Members from approving the recommendations in this report.

10. Head of Procurement Comments

10.1 A good number (62) of companies expressed an interest in this tender and were subsequently reduced to 7 being invited-to-tender.

10.1 The e-auction stage produced very competitive prices which when combined with quality scores, provide the Council with demonstrable Value for Money.

11. Consultation

11.1 The two main users of this contract (IT Services and Corporate Property Services) have been consulted throughout the tendering process.

12. Service Financial Comments

12.1 The framework agreement is for four years with an estimated value of "call-offs" between £25k and £160k per annum.

12.2 The utilisation of suppliers off this framework agreement is funded by individual budget holders across the Council.

13. Use of appendices /Tables and photographs

13.1 Appendix A: Exempt information

14. Local Government (Access to Information) Act 1985

14.1 This report contains exempt and non-exempt information. Exempt information is contained in Appendix A is not for publication. The exempt information is under the following category (identified in the amended schedule 12A of the Local Government Act 1972):

14.1.1 Information relating to the financial or business affairs of any particular person (including the authority holding that information).